

BOUNDARY COMMISSION
ST. LOUIS COUNTY, MISSOURI
MEETING MINUTES

May 24, 2022

ROLL CALL

Commissioners Present: Rick Dorsey, Ann Pluemer Tom Schneider, Kathy Schweitzer, Ben Uchitelle, and Steve Wegert

Commissioners Absent: Tom Mooney and Stephanie Robinson

Commission Staff Present: Michelle Dougherty, Executive Director
Michael Hart, Legal Counsel

Others present: Jacob Trimble, Acting Director of Planning for St. Louis County.
Justin Klocke, City Manager for Manchester,
Mike Clement, Mayor of Manchester
Megan Huether, Manchester Alderperson

Chairman Wegert called the meeting to order at 5:37 p.m., May 24, 2022. The meeting was held online via Zoom and livestreamed to YouTube with accommodations made for the public to attend as well.

ROLL IS CALLED – QUORUM DECLARED

Roll was called and a quorum declared by Ms. Dougherty.

APPROVE AGENDA

Mr. Dorsey made a motion to approve the agenda. Mr. Uchitelle seconded the motion.
Voice vote: Ayes, All. Nays, None. *The motion passed.*

APPROVE MINUTES

Ms. Schweitzer made a motion to approve the minutes of February 22, 2022. Mr. Dorsey seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

1ST QUARTER FINANCIAL REPORT

Ms. Dougherty stated the Commission is doing fine and the expenditures are on target. Most of the first quarter expenses were salary, rent, and professional services. Mr. Dorsey stated it looked like the Commission was under budget. Ms. Dougherty replied under budget equals being on budget for the Commission.

STAFF REPORT

Ms. Dougherty stated they were very close to having the new functionality of the website ready to go. She said they'd been in the user acceptance testing phase and have had a few people test it. She thanked Ms. Schweitzer for her help with testing Ms. Dougherty said she hoped the new functionality will be ready by June 1st or close thereafter.

She stated she'd gotten a few phone calls regarding the Manchester annexation proposal and the Boundary Commission process.

Mr. Uchitelle volunteered to help with the testing of the website.

PUBLIC COMMENTS

Ms. Dougherty introduced Justin Klocke, City Administrator of the City of Manchester. Mr. Klocke thanked Ms. Dougherty for her help and counsel regarding their plan of intent. He also praised the new functionality and ease of use of the website for uploading of proposals.

NEW BUSINESS.

- A. ACCEPT and SET PUBLIC HEARING DATE for BC2201 City of Manchester Annexation proposal.

Ms. Dougherty explained the steps needed to accept the proposal and set it for a hearing. Mr. Uchitelle asked Mr. Klocke for a summary of Manchester's proposal. Mr. Klocke replied the proposal is an annexation of unincorporated parcel northeast of Manchester city limits including about 6,500 residents and two square miles, bounded by Barrett Station Road, Manchester Road, Dougherty Ferry, and Carman Road.

Mr. Dorsey made a motion to accept Manchester's Annexation proposal as complete. Mr. Uchitelle seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

Chairman Wegert asked Justin Klocke for Manchester preference on the public hearing. Mr. Klocke replied that they would prefer an in-person meeting. Mr. Dorsey asked if the commission could do a hybrid meeting including a zoom option. Chairman Wegert agreed with Mr. Dorsey's suggestion. Mr. Uchitelle concurred. Ms. Dougherty suggested the Commission also livestream the meeting to the YouTube channel. Mr. Uchitelle encouraged that the residents be notified as much as possible about the hearing. Ms. Dougherty replied that in addition to the announcement in the St. Louis Countian, the annexation area registered voters will receive a postcard announcing the hearing and that anyone can sign up to follow the proposal on the website. Mr. Dorsey asked what local newspaper the Commission could send a press release. Mr. Klocke suggested West News Magazine.

Ms. Dougherty advised that the public hearing needed to be held within 60 days of receiving the proposal. They discussed June 28th. Mr. Uchitelle said he'd be out of town but would participate via Zoom. There were no other conflicts noted.

Mr. Dorsey made a motion to set the Public Hearing date for June 28, 2022 at 7 pm. Ms. Schweitzer seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

Ms. Dougherty asked Jacob Trimble of St. Louis County if that date worked for them. Mr. Trimble replied that because Tuesdays are County Council

meetings, it would be difficult for several county officials to be present at the hearing. Mr. Uchitelle said the Commission should change the date to enable the County's participation. Mr. Schneider agreed. He asked if June 29th would work for the County and for Manchester. Both groups said it would.

Mr. Dorsey made a motion to amend the public hearing date from June 28, 2022 at 7 pm to June 29, 2022 at 7 pm. Ms. Schweitzer seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

Mr. Schneider asked where the meeting would be held. Ms. Dougherty replied she didn't have that yet but hoped to in the next few days. Chairman Wegert thanked the representatives of the City of Manchester for attending the meeting.

B. Closed Session

There was no closed session.

OLD BUSINESS

There was no old business.

ADJOURNMENT

Mr. Dorsey made a motion to adjourn. Mr. Uchitelle seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.* The meeting was adjourned at 6:00 p.m.

Respectfully submitted,
Michelle Dougherty
Executive Director

Approved: June 29, 2022