

BOUNDARY COMMISSION
ST. LOUIS COUNTY, MISSOURI
MEETING MINUTES

July 27, 2021

ROLL CALL

Commissioners Present: Rick Dorsey, Tom Mooney, Ann Pluemer (by proxy), Stephanie Robinson, Tom Schneider, Kathy Schweitzer (by proxy), Ben Uchitelle, and Steve Wegert

Commissioners Absent: None

Commission Staff Present: Michelle Dougherty, Executive Director
Michael Hart, Legal Counsel

Others present: There was no public.

Chairman Wegert called the meeting to order at 5:35 p.m., July 27, 2021. The meeting was held online via Zoom and livestreamed to YouTube with accommodations made for the public to attend as well.

ROLL IS CALLED – QUORUM DECLARED

Roll was called and a quorum declared by Ms. Dougherty.

Mr. Dorsey made a motion to accept Ms. Schweitzer and Ms. Pluemer’s proxies. Mr. Mooney seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

APPROVE AGENDA

Mr. Dorsey made a motion to approve the agenda. Mr. Uchitelle seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

APPROVE MINUTES

Ms. Dougherty told the Commission there is one change to the Minutes. At the end of the Minutes under **Adjournment** the submitted minutes had “Ayes, 6, All, Nays, None” and it was corrected to be “Ayes 6, Nays 1”. Mr. Uchitelle made a motion to approve the minutes of June 22, 2021, as corrected. Mr. Dorsey seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

2nd QUARTER FINANCIAL REPORT

Ms. Dougherty put the 2nd quarter report on the screen. Mr. Uchitelle asked for some highlights. Ms. Dougherty stated the Commission is well under budget and should finish under budget as well. Mr. Uchitelle asked what happens to the left-over funds at the end of the year. Ms. Dougherty replied the money reverts to St. Louis County. Chairman Wegert asked for an explanation on the swings in expenses from Commodities and Supplies and Subscriptions/Publications. Ms. Dougherty stated it was because of the timing in processing the credit card expenses at St. Louis County. Chairman Wegert asked if it is a credit card through the County. Ms. Dougherty confirmed it. Mr. Uchitelle

asked for the amount the Commission pays on Zoom each month. Ms. Dougherty replied that it is \$14.99 per month.

STAFF REPORT

Ms. Dougherty stated she didn't have much to add to her staff report but commented that she's been very busy going through the historical records given to the Commission from the County Planning Department. Ms. Dougherty shared that she has found two old data backup tapes during this exploration. She stated these historical documents don't have a bearing on current proposals and projects as these were done under prior versions of the Boundary Commission. However, when someone from the public (like TR Carr) calls with questions or looking for historical records on annexations that have taken place, she hasn't been able to find anything prior to 1995. Ms. Dougherty stated she will be working with a company in Edwardsville to extract the data (at a cost of \$950/tape if possible) and then to upload corresponding historical information to the website. Chairman Wegert stated the Commission is the keeper of the records whether it happened on our watch or before. Mr. Mooney stated he was just looking for clarification.

PUBLIC COMMENTS

There was no public comment.

NEW BUSINESS.

A. Budget 2022

Mr. Uchitelle stated the County asked for a balanced, zero-growth budget for 2022 which the Commission was able to accommodate. Mr. Uchitelle said the increase in salary is related to a possible COLA increase. He reminded the Commissioners that it was a budget and not an actuality and that they would revisit the salary when the COLA recommendations came through.

Chairman Wegert commented that Ms. Dougherty prepares the budget, and it is in good order for the committee to review. The committee is ready to submit it for full board approval.

Ms. Dougherty pointed out that the budget committee requested that she separate out Legal Services and Web Development within professional services so the Commissioners can have a better understanding of how much is set aside for those categories. She also stated that rent is less for 2022 because of the two free months that were negotiated in the lease agreement.

Mr. Dorsey asked for clarification on the increase in medical insurance. Ms. Dougherty stated that the Commission increased the amount to reflect the actual expenses more accurately from the prior year.

Mr. Uchitelle asked Ms. Dougherty to clarify for the board how the salary figure was decided. Ms. Dougherty stated the \$82,948 was an increase of 5% (related to an average of the potential COLA) over the actual salary for 2021 of \$78,998.

Mr. Dorsey made a motion to approve the 2022 budget as submitted. Mr. Schneider seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

B. Closed Session

There was no closed session.

OLD BUSINESS

A. Future Boundary Commission Meetings

Ms. Dougherty shared that the results of the Doodle poll is that a greater majority of Commissioners would like a hybrid of in-person and Zoom meetings with livestreaming to YouTube. Mr. Uchitelle stated with the Delta variant the Commission will be meeting via Zoom for months to come. Mr. Hart reminded the Commission that the Meetings during Emergency declarations allows for Zoom meetings. Ms. Dougherty summarized that the Commission would continue with online meetings for now and worry about moving to hybrid format when the 'all clear' for the pandemic happens.

B. Rules Procedure for Multiple Jurisdiction Consolidations/Annexations.

Mr. Hart stated he'd been working on the Rule and that it is almost ready to be sent to the committee. He said Ms. Dougherty confirmed the Commission had not received any multiple jurisdiction proposals, so it wasn't a pressing item. Chairman Wegert confirmed the committee members are Mr. Dorsey and Ms. Schweitzer. Ms. Dougherty reminded everyone that the item will stay on the agenda in Old Business until it's completed.

ADJOURNMENT

Mr. Dorsey made a motion to adjourn. Ms. Schweitzer seconded the motion. Voice vote: Ayes 7, Nays, 1. *The motion passed.* The meeting was adjourned at 6:05 p.m.

Respectfully submitted,
Michelle Dougherty
Executive Director

Approved: September 28, 2021