

BOUNDARY COMMISSION
ST. LOUIS COUNTY, MISSOURI
MEETING MINUTES

July 23, 2019

ROLL CALL

Commissioners Present: Rick Dorsey, Steve Frank, Ann Pluemer (via telephone), Kathy Schweitzer, Ben Uchitelle, Kyra Watson (arrived 6:38 pm) and Steve Wegert (by proxy)

Commissioners Absent: Tom Mooney

Commission Staff Present: Michelle Dougherty, Executive Director
Mike Hart, Legal Counsel

Others present: None

Chairperson Schweitzer called the meeting to order at 6:30 p.m., July 23, 2019. The meeting was held in 8th floor conference room of the County Government Center at 41 S. Central in Clayton, Missouri.

ROLL IS CALLED – QUORUM DECLARED

Mr. Wegert's proxy offered to Ms. Schweitzer accepted.
Roll was called and a quorum declared by Ms. Dougherty.

APPROVE AGENDA

Mr. Dorsey made a motion to approve the agenda. Mr. Uchitelle seconded the motion.
Voice vote: Ayes, All. Nays, None. *The motion passed.*

APPROVE MINUTES

Chairperson Schweitzer corrected two statements in the minutes: 1) replacing the words "was able to add" to "hopes" in the paragraph discussing the Force Majeure lease amendment; 2) replacing the word "would" with "might" in the paragraph discussing reimbursing Ms. Dougherty for office expenses incurred while the Commission office operates out of her home.

Mr. Uchitelle a motion to approve the minutes as amended of June 25, 2019. Mr. Frank seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

2ND QUARTER FINANCIAL REPORT

Ms. Dougherty reported that the Commission's expenses were mainly in the category of Professional Services but said they would be all right at the yearend because of the Supplemental Budget request being added.

STAFF REPORT

Ms. Dougherty stated that in addition to what was in the meeting packet, she had met with Izzy Mierzejewski (Tom Curran's replacement) about the Boundary Commission and the vacant seats.

She reported that the Supplemental Budget request of \$35,000 has been added to the Commission's budget.

Ms. Dougherty updated that the new office space would be available to move in on Monday, July 29, 2019. She has scheduled the copy machine to be installed on August 1, 2019. Mr. Dorsey asked when the office warming reception would be held. Ms. Dougherty replied whenever they wanted to schedule it. Mr. Uchitelle asked for the difference in the square footage and the rent amount from the old space. Ms. Dougherty replied they had increased their square footage by 400 sf and rent by \$200/month and had decreased the per sq foot price from \$28 to \$19 psf.

Chairman Schweitzer updated the Commissioners of the possible idea to hold the Boundary Commission meetings at the office. Discussion followed about having the August meeting at the new office. It was agreed to have the meeting at the office.

PUBLIC COMMENTS

There was no public comment.

NEW BUSINESS

A. Budget 2020

On behalf of the Budget committee, Mr. Uchitelle presented the 2010 Budget to the Commission. Ms. Dougherty stated that the large increases came in Professional Services. Ms. Dougherty apologized that the budget sheet included in the packet that they were all working from was not the correct 2020 budget as prepared by the Budget Committee. Discussion followed. It was decided to defer approving the budget to a later date once Ms. Dougherty confirms with the committee the correct amount for Professional Services.

Chairman Schweitzer asked for clarification on the difference in medical insurance amounts from 2019 (\$8400) to 2020 (\$11,000). Ms. Dougherty replied that she had consulted with Nik Degler of the County's Budget office for medical amounts. He said the average amount for every county employee was \$8400 but suggested the Commission use \$11,000 because the Commission's budget amount is based on the usage in the prior year. Ms. Dougherty speculated her high amount was due to all the follow up tests during the last five years post-cancer treatment.

B. Authorization of expense reimbursement to Executive Director for Boundary Commission temporary office expenses incurred prior to time new office was made available.

Chairman Schweitzer stated she'd approved a reimbursement for printing expenses incurred to date and asked if there were other expenses that the Commission was going to have to reimburse Ms. Dougherty. Ms. Dougherty stated that this is what Mr. Wegert had brought up in the June meeting. Chairman Schweitzer stated she didn't feel it was appropriate to give money to the Executive Director for the use of her home during the transition to the new office. Mr. Dorsey stated that the Boundary Commission could reimburse Ms. Dougherty related to the use of her home as a pro rata share of the utilities and insurance

based on the time it was used. Chairman Schweitzer said she agreed with that concept. Mr. Dorsey said it should be based on the percentage of space occupied.

C. Closed Session

Mr. Hart reported the status the two-day trial took three and half days. The intervenors wanted the transcript done to present their Findings of Fact and Conclusions of Law. Waiting on the transcript to be typed up. They've been in a holding pattern but expect the judge to render a decision fairly quickly once the findings have been submitted. Mr. Hart also reported that he had paid Mr. Carr's travel expenses from the Trust Account.

Mr. Uchitelle made a motion to go into closed session pursuant to Section 610.021 (3) regarding any confidential or privileged communications. Mr. Dorsey seconded the motion.

Roll Call Vote:

Rick Dorsey – Y

Steve Frank – Y

Ann Pluemer – Y

Kathleen Schweitzer – Y

Ben Uchitelle – Y

Kyra Watson – Y

Steve Wegert – Y

The motion passed and the closed session started at 7:06 p.m.

Mr. Dorsey made a motion to end the closed session and reopen the open session. Mr. Uchitelle seconded the motion.

Roll Call Vote:

Rick Dorsey – Y

Steve Frank – Y

Ann Pluemer – Y

Kathleen Schweitzer – Y

Ben Uchitelle – Y

Kyra Watson – Y

Steve Wegert – Y

The motion passed and the closed session ended. The open session restarted at 7:24 p.m.

The result of the closed session was the approval of a 2.5% increase in the executive director's salary.

OLD BUSINESS

Ms. Dougherty stated she had been going through the Rules but was waiting until she got to the new office to print out the revised copies.

ADJOURNMENT

Mr. Dorsey made a motion to adjourn. Ms. Watson seconded the motion. Voice vote: Ayes, 6. Nays, None. Mr. Wegert abstained. *The motion passed.* The meeting was adjourned at 7:25 p.m.

Respectfully submitted,
Michelle Dougherty
Executive Director

Approved: August 27, 2019