

BOUNDARY COMMISSION
ST. LOUIS COUNTY, MISSOURI
MEETING MINUTES

April 23, 2013

ROLL CALL

Commissioners Present: Bill Bergfeld, TR Carr (left at 7:10 p.m.), Rick Dorsey, Frank Ollendorff , Bill Sauerwein, John Schuster, Kathleen Schweitzer, Jack Schwartz, and Carmen Wilkerson.

Commissioners Absent: Janet Wilding

Commission Staff Present: Michelle Dougherty, Executive Director
John Young, Legal Counsel

Others present: Justin Carney, St. Louis Planning Department

Chairman Sauerwein called the meeting to order at 6:30 p.m., April 23, 2013. The meeting was held in the 8th Floor Conference Room, 41 S. Central in Clayton, MO 63105.

ROLL IS CALLED – QUORUM DECLARED

Roll was called and a quorum declared by Ms. Dougherty

APPROVE AGENDA

Mr. Dorsey made a motion to approve the agenda. Mr. Carr seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

APPROVE MINUTES

Ms. Schweitzer made a motion to approve the minutes of February 26, 2013. Mr. Carr seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

FINANCIAL REPORT

Ms. Dougherty stated that the first quarter expenditures were a little over \$23,000 and that the Commission is on target to be under budget again. She said there is still \$11,000 in the municipality fee account. There was no discussion.

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

A. By-laws and Rules Amendments

Chairman Sauerwein pointed out the new administrative & cycle calendar that was included in their packets. Its intent is to show visually what happens for the administrative portion of the Boundary Commission meetings and where it corresponds with the Map Plan & Proposal Cycles. Chairman Sauerwein felt it would be helpful to give everyone an idea of what is coming up especially for new members to understand what business the Commission conducts.

Chairman Sauerwein identified various situations which would best be addressed in the Rules & By-laws. He stated that the purpose was to get the discussion started.

Chairman Sauerwein invited members to send any changes they'd like to see to Ms. Dougherty before the next meeting so she could distribute to the group. He stated that the timeline for completing the revisions would be sometime this summer and then all the required notifications would begin.

Suggested by-law revisions:

1) Section 7 Meetings

Section 7.1 Chairman Sauerwein added clarification of when the Commission would hold its regular meeting, a minimum number of meetings per year and instances when it could be cancelled at the direction of the Chairman.

Mr. Ollendorff stated that he felt the revisions were well thought and good as written; he suggested that included be a note that meetings that are cancelled be cancelled with as much advance notice as possible.

2) Section 14 – Miscellaneous

Section 14.1 Chairman Sauerwein updated the address of the Commission office.

Suggested Rules revisions:

1) Added a table of contents

2) Updated the dates for the five-year planning cycle

3) Clarified the chart outlining the Type of Proposal and which proposing agent can submit which type

4) Article XI – Decision

Chairman Sauerwein recalled the situation when the membership of the commission was down and there were proposals that needed voting on but due to lack of membership some proposals could not be acted upon in the nine month timeframe because of the requirement in the Rules that a minimum of 7 members be present and 6 members vote in favor of the motion for the motion to pass. He is proposing that it is changed to reflect a majority of those present for a motion to pass.

Discussion ensued of the pros and cons of changing the provision from requiring a minimum of 6 votes to a majority of those present. Mr. Dorsey brought up his concern about a commissioner having a conflict of interest with an annexation proposal that would require an abstention and that abstention being counted with the majority. Mr. Dorsey proposed that it should read a “majority of those present and voting.” Chairman Sauerwein asked for clarification that under the law an abstention is counted as a vote. Mr. Young stated that was true under common law but stated that the Commission’s rule-making authority allowed them to make rules specific for the Commission. Chairman Sauerwein reminded everyone that there was nothing to vote on at that time but simply opening the discussion regarding changes to the Rules and By-laws.

Mr. Bergfeld brought up the ability to count special meetings such as public hearings towards the 6-meeting minimum.

Ms. Wilkerson asked about using the technology available to have electronic meetings. Chairman Sauerwein stated members were allowed to attend the meetings via conference call or other method in the by-laws (Sec 7.4). Discussion centered on bringing ideas about different technologies available (such as call-in numbers to meet the public meeting requirement, skyping, go-to-meeting etc.) to the next meeting(s).

OLD BUSINESS

There was no old business

ADJOURNMENT

Mr. Dorsey made a motion to adjourn. Mr. Schwartz seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.* The meeting was adjourned at 7:16 p.m.

Respectfully submitted,
Michelle Dougherty
Executive Director

Approved: June 25, 2013