

BOUNDARY COMMISSION
ST. LOUIS COUNTY, MISSOURI
MEETING MINUTES

August 22, 2006

ROLL CALL

Commissioners Present: Matt Armstrong, Ted Armstrong, Christine Bredenkoetter, Bob Ford, Frank Kenney, Betty Marver, Johnnie Spears, Edward Thibeault, and Don Wojtkowski. Commissioners Absent: Greg Kloepel and Mary Schuman

Commission Staff Present: John Young, Boundary Commission Legal Counsel, Michelle Dougherty, Executive Director. Others present: Lori Fiegel, St. Louis County Planning Department

Chairman Armstrong called the meeting to order at 6:30 p.m., August 22, 2006. The meeting was held at the Affton High School New Cafeteria in unincorporated St. Louis County, Missouri.

ROLL IS CALLED – QUORUM DECLARED

Roll was called and a quorum declared by Mr. Young.

APPROVE AGENDA

Mr. Ford made a motion to amend the agenda by removing the closed session. Mr. Wotjkowski seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.* Mr. Wotjkowski made a motion to amend the agenda to add the approval of the Public Hearing Agenda. Mr. Ford seconded. Voice vote: Ayes, All. Nays, None. *The motion passed.* Mr. T. Armstrong made a motion to approve the August 22nd agenda as amended. Mr. Kenney seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

APPROVE PUBLIC HEARING AGENDA

Mr. Wotjkowski made a motion to amend the public hearing agenda by moving Bella Villa to 3rd on the agenda after St. George. Mr. Ford seconded. Voice Vote: Ayes, All. Nays, None. *The motion passed.*

APPROVE MINUTES

Mr. Kenney made a motion to approve the July minutes as submitted. Ms. Marver seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

PUBLIC COMMENT

There was no public comment.

ANNOUNCEMENTS AND COMMUNICATIONS

There were no announcements and communications.

STAFF REPORT

Ms. Dougherty reviewed the staff report. She noted that she had been getting ready for the public hearings, getting the website more functional, answering calls from the various

aldermen and representatives from the municipalities about their map plans and public hearings. She stated that the budget was input for 2007 and that a wireless network had been set up for the DSL so the Boundary Commission is now operating on a much faster level before. She also stated she had made several calls to Bella Villa about their revised maps.

Chairman Armstrong stated that since the office had upgraded its internet service provider, the local area network was now not working. He had attempted a few times to get all the equipment talking to each other. He had contacted a company he has worked with in the past to get a bid on what it is the office needed to do to remedy the situation. Armstrong stated that this would be further discussed in Office and Computer needs.

Mr. T. Armstrong asked the executive director how she handled inquiries such as the one from Dr. Allen Glosson who had stated in his e-mail about Ballwin's proposal to annex. Did she reply to these questions and clarify what the map plans are all about? Ms. Dougherty replied that she replied to Dr. Glosson with the date and time for the public hearing on Ballwin's Map Plan but did not recall expressly clarifying the difference between the two. Mr. T. Armstrong stated that it would be helpful to have included in the packet what the executive director's response was be it an e-mail, telephone call or notation especially when it is clear that the sender doesn't understand the difference between a map plan and an annexation proposal.

OLD BUSINESS

1. Remaining Map Plan Public Hearings Schedule

Mr. Ford made a motion to adopt the remaining Map Plan public hearing schedule as submitted. Mr. Kenney seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

Ms. Dougherty asked for input from the Commissioners regarding the ability to book a venue such as a hotel or lodge as she was experiencing some difficulty finding school gyms in October and November due to basketball games. Mr. T. Armstrong suggested that whatever venue is selected be run by the Chair prior to booking it. Mr. Kenney suggested contacting the various mayors of the affected municipalities to ask their assistance in recommending a location. Mr. T. Armstrong reminded Mr. Kenney of the desire of the Boundary Commission to avoid a city-owned venue because of the difficulties in the past during the Annexation Public Hearings.

2. Public Comments

Ms. Dougherty reported that the public comment form is now functional and working nicely on the Boundary Commission web site. Ms. Dougherty also reported there had been four to five comments received in the past week and a half and that she had forwarded those comments on to the commissioners. Mr. Ford inquired if Ms. Dougherty were responding to the comments received. Ms. Dougherty replied that if there were a question in the comment she did, otherwise she simply forwarded the comments on to the Commissioners. Ms. Dougherty stated she would review the comments received and if she had made a response, she would forward the response to the Commissioners. Ms. Dougherty also stated that a page pops up after they've submitted their form that says

"Thank you for your comment. It has been forwarded to the Boundary Commission." Ms. Dougherty assured the Commissioners that the form included fields for name, address, e-mail, telephone etc. so, when necessary, the Commission can get in touch with the sender.

3. Office and Computer Needs

Ms. Dougherty stated she had not received bids on computer equipment but that the networking guys that the Chair had referred to earlier were coming to the office later that week to give the Boundary Commission an idea of what should be done to become a little more sophisticated in electronic file management. Ms. Dougherty stated that there were two computers circa 2000 that held all the electronic files of the Boundary Commission and a better, more manageable system needed to be implemented. Ms. Dougherty also stated that in upgrading the computers, her recommendation would be to have a laptop. In addition to the computer and networking needs, Ms. Dougherty stated the office could use some new phones and asked for Ms. Bredenkoetter's input on what types. Mr. Kenney asked if there was money in the budget for these items. Ms. Dougherty agreed there was room in the budget.

ADJOURNMENT

Mr. Ford made a motion to adjourn. Mr. Wotjkowski seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.* The meeting was adjourned at 6:45 p.m.

Respectfully submitted,
Michelle Dougherty
Executive Director

Approved: September 26, 2006