

BOUNDARY COMMISSION  
ST. LOUIS COUNTY, MISSOURI  
MEETING MINUTES  
July 20, 2004

ROLL CALL

Commissioners Present: Matt Armstrong, Ted Armstrong, Christine Bredenkoetter, Bob Ford, Marvin Gelber, Thomas Hayek, Greg Kloeppe, Betty Marver, Mary Schuman, Johnnie Spears, Don Wojtkowski. Commissioners Absent: None

Commission Staff Present: John Young, Boundary Commission Legal Counsel. Others Present: Lori Fiegel, St. Louis County Planning Department.

CALL TO ORDER

Mr. Hayek called the meeting to order at 6:30 p.m., July 20, 2004. The meeting was held at the County Government Building in Clayton, Missouri.

ROLL IS CALLED – QUORUM DECLARED

Roll was called and a quorum declared by Mr. Young.

APPROVE AGENDA

Mr. Hayek proposed amending the agenda to include under New Business a discussion of the Resignation of the Executive Director and Directions to the Personnel Committee. Mr. T. Armstrong moved to amend the agenda. Ms. Schuman seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

APPROVE MINUTES

There were no Minutes to approve.

FINANCIAL REPORT

Mr. Hayek said that the Commission's budget would be running at a surplus again. He said this would be beneficial considering the cost of the notifications that will be sent out to various residents in the areas being affected by all of the annexation proposals.

Mr. Wojtkowski noted that perhaps the Professional Service fees would increase with Kim Miller's resignation and the Commission's reliance upon Hazelwood and Weber. He then asked if Mr. Young would ask Mr. Hamilton to put together a budget projection for the last six months of the year. Ms. Schuman suggested that Kim Miller put together a budget projection for clerical services, as well as an estimate on retaining clerical help for all of the mailings and notifications. Mr. Wojtkowski asked if the Board had the ability to pass on some of the fees to the proposing agencies, if it is determined that the Commission will experience a budget crunch. Mr. Hayek asked that either Mr. Hamilton or Mr. Young provide the Board an opinion on whether the Commission can pass these fees onto the municipalities.

## PUBLIC COMMENT

There was no Public Comment.

## ANNOUNCEMENTS AND COMMUNICATIONS

Mr. Ford noted that the Commission received a letter from a resident requesting that her name be removed from a petition. He asked Mr. Hayek if they could do that. Mr. Hayek replied that he was unsure and that it might be an issue between the resident and the Board of Elections. He said he would notify the Board of Election about giving a presentation to the Commission regarding the petition gathering process.

## STAFF REPORT

Mr. Hayek stated that he needed to speak with Kim Miller regarding the Director's & Officer's Insurance policy as soon as possible.

## NEW BUSINESS

A. Mr. Hayek brought up the resignation of Executive Director, Kim Miller, effective August 13, 2004. He then asked Mr. M. Armstrong to bring the Commissioners up-to-date on the resumes he had been receiving. Mr. M. Armstrong said he emailed all the Commissioners asking them to help volunteer with respect to interviewing people and only Mr. T. Armstrong volunteered. He also said that he asked the Commissioners to consider people they might know who would be qualified for the job. He said it was his thought to hire someone who has good administrative skills without any particular advanced degree. It was his belief that this job required a highly-organized person, and not necessarily someone with a master's degree in Planning. Mr. M. Armstrong stated that the Commission was advertising in the East-West Gateway email newsletter and the American Planning Association. He said he was open to receiving more resumes and would forward them on to the Board.

Mr. Hayek said that Mr. M. Armstrong, Mr. T. Armstrong, and another member of the Personnel Committee should set up the interviews and present the Commission with the top two candidates. Ms. Bredenkoetter volunteered to take part in the interviewing process. Mr. M. Armstrong recommended that the interviews take place at the Boundary Commission office in Clayton.

## OLD BUSINESS

A. Mr. Hayek said the first order of old business was to set the election date for BC0401, the Florissant Area 9 proposal. He said Mr. Young received a letter from the City of Florissant requesting this item to be on either the November 2, 2004, ballot or the April 5, 2005 ballot. Mr. T. Armstrong asked if the Board had the flexibility to put it on either November or April and Mr. Gelber noted that the Commission had until August 24<sup>th</sup> to give notice for the November election.

Mr. Wojtkowski suggested it would be more prudent to move the vote to the April ballot. He cited the November Presidential election and that the community will have a better opportunity to focus on the issues in April. Mr. Hayek asked Mr. Young if the City of

Florissant expressed a preference and Mr. Young said they preferred November. Ms. Marver was in favor a November vote because the issue was current. Mr. T. Armstrong agreed and added that he would rather have it voted on in an election where there is greater turnout. Mr. Hayek asked if there were any more comments.

Mr. Spears moved that the Area 9 annexation proposal be put on the November 2, 2004 ballot. Ms. Marver seconded the motion. Mr. Young called roll.

Matt Armstrong – Aye  
Ted Armstrong – Yes  
Christine Bredenkoetter – Yes  
Bob Ford – Yes  
Marvin Gelber – Yes  
Tom Hayek – Yes  
Greg Kloepfel – Yes  
Mary Schuman – Yes  
Don Wojtkowski – Yes  
*The motion passed.*

B. The next order of old business was the Discussion and Update Regarding Various Proposals. Mr. Hayek said the Commission had to keep in mind the timeframes set forth by the Statute. First, within 21 days of the official submittal to the Boundary Commission, the Commission has to publish notification of it and the key provision of the notification is that it must be in a newspaper of general circulation qualified capable of publishing legal notices. Secondly, within 14 days of that date where the notice is published, not sooner than 14 days and not more than 60 days after the notification date, the public hearing must be held. Mr. Hayek said the Commission was in a bind with the dates because of the multiple proposals that came in on June 30. In order to meet the deadline, public hearings were set without approval of the Commissioners because the dates needed to be published in the *Countian*.

Mr. Wojtkowski made a motion to accept proposals BC0405, BC0406, BC0407, BC0408, BC0409, BC0410 and BC0411 as complete. Mr. Ford seconded the motion.

Matt Armstrong – Yes  
Ted Armstrong – Yes  
Christine Bredenkoetter – Yes  
Bob Ford – Yes  
Marvin Gelber – Yes  
Tom Hayek – Yes  
Greg Kloepfel – Yes  
Mary Schuman – Yes  
Don Wojtkowski – Yes  
*The motion passed.*

Mr. M. Armstrong then made a motion to approve the date, time, and location of the public hearings as set forth in the chart entitled Update of Submissions, July 20, 2004, which will be part of the Boundary Commission records. Mr. Ford seconded the motion.

Ms. Marver asked if the questions revolving around the BC0404 proposal's church location had been resolved. Mr. Hayek said there had been discussion between him, Ms. Bredenkoetter and Mr. Kloeppe and that was where the hearing was going to have to be held. Ms. Schuman asked about the time allotment for public hearings that were scheduled back to back. Mr. Hayek said that the Board would have follow along the schedule that the Statute provides. Mr. T. Armstrong suggested pairing the Florissant Area 2 and 2A proposals together. Mr. M. Armstrong brought up scheduling hearings at 7:30PM instead of 6:30PM.

Matt Armstrong – Yes  
Ted Armstrong – Yes  
Christine Bredenkoetter – Yes  
Bob Ford – Yes  
Marvin Gelber – Yes  
Tom Hayek – Yes  
Greg Kloeppe – Yes  
Mary Schuman – Yes  
Don Wojtkowski – Yes  
*The motion passed.*

The Board then had to decide upon the date and location for the Ballwin and Valley Park public hearings. After some discussion, Mr. Wojtkowski moved to approve the Ballwin public hearing for August 31, 2004 and to direct Kim Miller to check the location availability in the following order: Selvedge Middle School, Woerther Middle School, Holy Infant, and The Point. Mr. T. Armstrong seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

Mr. M. Armstrong moved to set the Valley Park public hearing for BC0411 on September 20 and to direct Kim Miller to set it at the Valley Park High School, and to schedule the regular monthly meeting for September 20<sup>th</sup> as well. Mr. T. Armstrong seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

#### ADJOURNMENT

Mr. M. Armstrong made a motion to adjourn. Mr. T. Armstrong seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed and the meeting was adjourned.*

Respectfully submitted,  
Courtney Irwin  
Executive Director

Approved:

