

BOUNDARY COMMISSION
ST. LOUIS COUNTY, MISSOURI
MEETING MINUTES

March 25, 2003

ROLL CALL

Commissioners Present: Matt Armstrong, Ted Armstrong, Bob Ford, Greg Kloeppele, Ilene Ordower, Mary Schuman, Johnnie Spears, Carol Stroker, Don Wojtkowski
Commissioners Absent: Jane Arnold, Thomas Hayek

COMMISSION STAFF PRESENT:

Kim Miller, Boundary Commission Executive Director
David Hamilton, Boundary Commission Legal Counsel

OTHERS PRESENT:

Louis Jearls, City of Florissant, Director of Public Works
John Foster, City of Florissant
Lori Fiegel, St. Louis County Planning Department

CALL TO ORDER

Mr. Spears called the meeting to order at 6:30 p.m., March 25, 2003. The meeting was held at the offices of the Boundary Commission, 1516 S. Brentwood Boulevard, Brentwood, Missouri.

ROLL IS CALLED – QUORUM DECLARED

Roll was called by Ms. Miller. Quorum was declared by Mr. Spears.

APPROVE AGENDA

Mr. T. Armstrong made a motion to approve the agenda. Ms. Ordower seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

APPROVE MINUTES

Mr. Ford made a motion to approve the minutes of February 25, 2003. Ms. Ordower seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

FINANCIAL REPORT

Ms. Miller prepared a 2002 Year End Financial Report. The report compared appropriations for 2002 with actual expenditures and listed appropriations for 2003. The total appropriation for 2002 was \$191,613 with \$15,586 in encumbered funds. The Commission spent a total of \$118,797 leaving a surplus of \$57,230.

PUBLIC COMMENT

There was no public comment.

ANNOUNCEMENTS AND COMMUNICATIONS

Ms. Miller said the following parties received copies of the Boundary Commission Rules:

- the City of Manchester
- the office of Don Anderson, representing Eureka
- the Greensfelder law firm, representing the City of Black Jack

On March 11, 2003, Wayne Oldroyd and Mitchell Bair, from Maryland Heights, met briefly with Ms. Miller and Mr. Hamilton to discuss general information on the proposal process. Maryland Heights is currently considering doing either a regular annexation, or a simplified boundary change annexation.

STAFF REPORT

Ms. Miller said no new appointment had been named for Jane Arnold's seat on the Commission. The County had someone in mind, but they were unable to accept. Ms. Miller said she would continue to follow up with the County on this matter.

Ms. Miller asked the Commission to look at the date of the May meeting to make sure there will be a quorum since it is scheduled on the day after Memorial Day.

NEW BUSINESS

A. Accept BC0301 Florissant Area 10 Proposal as Complete/Set Public Hearing Date

Ms. Miller said she and Mr. Hamilton conducted a completeness review of the BC0301 proposal and requested further information on a couple of issues for clarification purpose. Florissant was responsive to this request. Mr. Hamilton said, as per the Rules, the completeness review is not a substantive analysis. It is conducted to assure all mandatory information is included in the proposal and is located in the proper place. Florissant did an excellent job formatting their proposal in accordance to the Rules.

Mr. Ford and Mr. T. Armstrong said they would be interested in seeing the petition signatures and the actual wording on the petition forms. Mr. Hamilton said the petition is in excess of 50 pages. Ms. Miller said the petition is in the Boundary Commission office if anyone would like to see it and she would provide a sample of some of the signatures and the wording used on the petition form for the Commission members in their next meeting packet. Ms. Miller said the signatures were received within the 280-day time period required by the Rules. Mr. Ford asked what the final percentage of acquired signatures was. The final percentage was 76.9%.

Mr. Wojtkowski made a motion to accept BC0301 as complete. Mr. T. Armstrong seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

Mr. T. Armstrong made a motion to hold the public hearing on April 22, 2003. Ms. Schuman seconded the motion. Mr. T. Armstrong amended his motion to hold the public hearing on April 22, 2003, at the James Eagan Center. Voice vote: Ayes, All. Nays, None. *The motion passed.*

OLD BUSINESS

Ms. Miller said the Boundary Commission office lease expires September 30, 2003 with (two) one-year options to renew under the same terms and conditions. Mr. T. Armstrong asked the rental cost per square foot. Ms. Miller said she would look for that information in the lease. Ms. Stroker asked what was included in the monthly rental fee. Ms. Miller said the monthly rent is approximately \$1,200 and includes all three offices (executive office, reception area and conference room), utilities, custodial service, and a covered parking space.

Ms. Schuman said financial disclosure statements are due May 1, 2003. Ms. Miller said she would get the forms to the Commission Members in the next mailing.

ADJOURNMENT

Mr. Wojtkowski made a motion to adjourn. Mr. T. Armstrong seconded the motion. Voice vote: Ayes, All. Nays, None. *The motion passed.*

The meeting was adjourned.

Respectfully submitted,
Kim Miller
Executive Director

Approved: April 22, 2003